



## 2014 Graduate Student Council Meeting Minutes

### Details:

Date: February 26, 2014  
Time: 12:30 a.m. – 1:30 p.m.  
Location: 8<sup>th</sup> floor Board room -Dean B. Ellis Library  
Arkansas State University, Jonesboro  
Secretary: Pamela Shultz

### Meeting Minutes:

#### Executive Board

Dalia Tejada – President [dalia.tejada@smail.astate.edu](mailto:dalia.tejada@smail.astate.edu)  
Ashley Handcock – Vice-President [ashley.handcock@smail.astate.edu](mailto:ashley.handcock@smail.astate.edu)  
Martina Garda – Treasurer [martina.garda@smail.astate.edu](mailto:martina.garda@smail.astate.edu)  
Pamela Shultz – Secretary [pamela.shultz@smail.astate.edu](mailto:pamela.shultz@smail.astate.edu)

**Board Attendees:** Dalia Tejada, Ashley Handcock, Pamela Shultz, Martina Garda, Juanjuan Li, Byron Keys

**Council Attendees:** Revis Edmonds, Rebecca cooper, Josh Bramlett, Barbara Barnett, Kari Harris, Johnvonta Brooks

#### Call to Order and Welcome Note:

Dalia Tejada, President, called the meeting to order at 12:30pm. Dalia asked members to look over the February 12, 2014 meeting minutes for approval.

A nomination for approval was made by: Revis Edmonds

Seconded by Josh Bramblett

All were in favor.

#### I. Reports:

**President Report-** Dalia began her report by stating that there have been updates on the website. She also mentioned about the Graduate Student Council getting new t-shirts with more accurate sizing. She suggested that members give her their t-shirt sizes so that t-shirts could be ordered. Dalia mentioned that Byron is still updating the website. She also asks that representatives join committees.

Dalia also advises that if you are on a committee and cannot make it to the committee meeting to send a proxy or to notify an officer of the GSC so that they can make plans to attend or send a proxy.

Pamela asked if Byron had received her email about adding the Bookstore and Commencement Committees to the committee list.

**Vice President Report-** Ashley stated that the February event did not have a big turnout but that those who attended had a great time. The next event will be the potluck which will be March 19<sup>th</sup>. At this time there has not been a room booked. Martina stated that if needed she will book the ABI room.

**Treasurer Report-** Martina stated that the Board Members met with Matt in order to reestablish the budget. She stated that one student has been approved travel and that the budget will allow for a monthly allotment for travel funds.

Martina also stated that due to time constraints she will be resigning from the position of treasurer. And that someone will be voted on to fill her position if anyone was interested in the treasurer position.

**Secretary Report-** meeting minutes were approved at the beginning of the meeting.

**Other Reports: Action Fund-** Juanjuan stated that so far one travel application has been rejected and one has been approved. She stated that we currently have 10 applicants for March.

Dalia stated that each month money is allocated for travel and that since 1 was approved for February and that no applications were processed in January that funds excess funds from the prior months will be allocated to the next month's action travel fund.

Barbara stated that there is a conference in April that she is interested in attending.

### **Committee Reports:**

SGOC met February 24 at 3pm and they reviewed faculty policies. Henry Torres was there discussing IT policies since the security breach. Martina mentioned that the identity protection that was in place after the tax breach has expired.

Pamela suggested that Henry Torres be invited to talk with the council. Juanjuan stated that export control policies have changed and there is now a training involved for students who are traveling abroad.

It was mentioned that there is a camera that can be used and that we should apply in ITS.

Pam moved that we have Henry come speak. Ashley seconded and all were in favor.

Pamela asked if the issues that were discussed in the Shared Governance Committee were issues that we need to vote on. Dalia stated no that they were issues on non-discrimination and faculty attendance policies.

Ashley stated that the Disability Committee met and that a new transcription machine will be used called transcription pro. Martina stated that some classes are already implementing the use of this transcription pro. Ashley stated that no longer are students allowed to use grammarly because it didn't meet the v-pack standards.

Development Communications Committee met and Josh attended, he stated that ASU has a vimeo account which can be accessed at [vimeo/arkansasstate](https://vimeo.com/arkansasstate)

He stated that there has been issues surrounding the official university email signatures. Ashley stated that she has seen instances on the webpage where the torch is still used.

Pam suggested that Bill Smith also come speak with us regarding the facebook policies and astAte logo policies. Everyone was in favor.

Martina stated that she has an upcoming meeting with her committee, International Committee. She stated her program MBS is also meeting soon with EVS to cover program policies.

## **II. OLD BUSINESS:**

Dr. Gilbert- Create@stAte will be held April 10, 2014 in the Student Union. All graduate students are encouraged to participate and attend. Submissions will be accepted beginning Monday, February 10, 2014.

Juanjuan asked that Action Fund members meet after March 12 meeting.

Spring Banquet Committee- Pam asked that she fill her last position open on the Banquet committee. Jevonta Brooks volunteered and all were in favor of the Spring Banquet Committee.

## **III. OPEN FLOOR:** None.

## **IV. NEW BUSINESS:**

March 19 Potluck. Be sure to sign up to bring an item. Location is still undetermined at this time. Time will be 12:30-1:30. The usual meeting time.

Martina resignation. Nomination for new treasurer. Dalia mentioned the time commitment that will be required of the new treasurer. Kari nominates Juanjuan, this was seconded by Martina and Revis. All were in favor.

Pam states that she is going over the representative list and is looking to broaden our representation by adding more representatives. She asks that we amend the Constitution to allow representatives to be chosen based on each graduate program and not based on department.

Motion was made to amend constitution and an all were in favor.

## **V. Adjournment:**

Meeting was adjourned at 1:13pm.