

MEMORANDUM

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Jonesboro, Arkansas

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TO: Appointees to Chancellor's Task Force on Cost Containment

FROM: G. Daniel Howard
Interim Chancellor

RE: Task Force Charge and Membership

Universities and colleges across the nation continue to face escalating costs of operation, and Arkansas State University is no different. It is becoming increasingly important that we make every effort to control and contain costs where possible. To bring an institutional focus on this concern, I am today appointing a Chancellor's Task Force on Cost Containment to guide the university in its response to concerns from our stakeholders, especially students, their families, and public officials. The Executive Council has approved the charge and membership of the Task Force.

Attached to this memorandum is a formal charge to the Task Force, outlining the desired outcomes. Also attached is a list of the proposed members. In the spirit of shared governance, I have attempted to establish representation from all aspects of the campus community while developing the list of Task Force members. If for some reason you are unable to accept this appointment, please notify my office as soon as possible so that a successor may be identified.

I have asked Dr. JW Mason, associate vice chancellor for Administration, to serve as chair, and Dr. Len Frey, dean of the College of Business, to serve as co-chair. I look forward to working with the Task Force in the weeks and months ahead, and I am confident that your contributions will be meaningful and valuable to the goals at hand. Thank you so very much for your thoughtful consideration.



GDH

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Attachments