

MEMORANDUM OF UNDERSTANDING
ARKANSAS STATE UNIVERSITY-JONESBORO
AND
ARKANSAS STATE UNIVERSITY-BEEBE

July 1, 2014 - June 30, 2016

Article I

Introduction

Arkansas State University-Jonesboro and Arkansas State University-Beebe agree that Arkansas State University-Jonesboro will continue to operate on the Arkansas State University-Beebe campus Center for Advanced Studies. Arkansas State University-Jonesboro will offer in the Center for Advanced Studies lower division nursing, junior, senior, and graduate courses. In addition, AASN, selected four-year, and graduate degrees will be provided in the Center for Advanced Studies. The courses and degrees selected will be offered on a needs basis. The specifics of this relationship are outlined in the conditions included in this Memorandum of Understanding.

Article II

General Purpose

Three additional degrees are proposed for the Arkansas State University Jonesboro Center for Advanced Studies. Those degrees, housed in the College of Education and Behavioral Science (COEBS) are:

Master of Art in Teaching (MAT) in Mid-Level Education
Master of Science in Education (MSE) in Reading
Educational Specialist (Ed.S) in Reading

It is agreed that students who satisfactorily complete all the required courses offered by Arkansas State University-Jonesboro through the Center for Advance Studies and who meet all other program requirements for graduation will earn the appropriate degree from Arkansas State University.

It is agreed that courses offered through the Center for Advanced Studies as part of this program will satisfy Arkansas State University-Jonesboro's residency requirements for degree work. Students who complete an associate degree from Arkansas State University-Beebe are eligible for admission and transfer into the programs offered by Arkansas State University in the

Center for Advanced Studies. Students meeting the admission and degree requirements specified in the Arkansas State University-Jonesboro's *Undergraduate Bulletin* and the *Graduate Bulletin* will be admitted.

The degrees offered in the Center for Advanced Studies will not indicate the location where the degree was earned. The undergraduate degrees offered will use the same course requirements as stated in the Arkansas State University-Jonesboro's *Undergraduate Bulletin* subject to the interpretation of the "57 hour upper division rule" addressed below under Article III (Degree Programs). Graduate degree requirements are listed in the *Graduate Bulletin*. It is agreed that Arkansas State University-Jonesboro will emphasize quality in programs offered through the Center for Advanced Studies and will apply its own on-campus quality assurance measures to evaluate the program and its graduates. Students at Arkansas State University-Beebe that transfer to Arkansas State University-Jonesboro will satisfy the degree requirements subject to the exception as follows:

Transfer students from the above institution will be required to meet General Education and specific major requirements as well as complete 45 junior-senior hours at Arkansas State University or other accredited four-year institutions of higher education. Thirty-two hours, including 18 of the last 24 hours, must be completed in residence at the campus of Arkansas State University in Jonesboro.

Both institutions agree to provide appropriate services for students. Representatives from both institutions will have input into all decisions that directly impact the program. Prospective degree students will be provided complete information concerning the academic preparation required for enrollment in the courses and programs offered.

Article III

Degree Programs

Arkansas State University-Jonesboro agrees to offer the selected degree programs in a manner that allows a full-time student who has earned an associate degree from Arkansas State University-Beebe to earn the baccalaureate or master's degree in a timely manner. Students must meet the degree requirements prescribed in the appropriate bulletin subject to the interpretation of the "57 hour upper division rule" as follows:

Students working on a bachelor's degree at the degree center must complete the junior-senior hour requirement for their major, but not fewer than 45 junior-senior hours.

The 57 senior institution hour requirement may be met by appropriate freshman and sophomore elective courses offered by the degree center host institution and/or any other accredited higher educational institution. Arkansas State University will make a good faith effort to offer sufficient numbers of junior-senior electives at the degree center to assist students with their programs. The student and their adviser will decide which specific electives will best meet the individual students need.

Any substitutions must be approved by the Registrar at Arkansas State University-Jonesboro.

Arkansas State University-Jonesboro agrees to offer only junior, senior, and graduate courses in White County unless there is mutual agreement for the offering of selected freshman-sophomore courses as there are in nursing. Arkansas State University-Jonesboro occasionally has contracts with industry to provide selected courses at various locations around the state. These contracted courses are excluded from this agreement.

Courses for the programs will be taught by Arkansas State University-Jonesboro faculty who are adjunct, full-time Arkansas State University-Jonesboro faculty assigned to teach at that location, or Arkansas State University faculty teaching the course through distance learning technology.

Degree programs offered through the Center for Advanced Studies will be housed in Arkansas State University-Beebe facilities with appropriate identification for Arkansas State University-Jonesboro. Arkansas State University-Jonesboro and Arkansas State University-Beebe will each provide adequate personnel as needed in order to properly facilitate the needs of students and degree programs. Arkansas State University-Beebe will provide office space for these persons as well as faculty assigned to the program as needs dictate. Arkansas State University-Jonesboro agrees to purchase needed equipment for full-time Arkansas State University-Jonesboro employees as the needs are presented and the budget provided.

Academic programs at Arkansas State University-Beebe will be under the supervision of the Arkansas State University-Jonesboro's Vice Chancellor and Provost. Academic guidance for this program will be provided by the Arkansas State University-Jonesboro college in which the courses and/or degrees are located.

Article IV

Program Operation

The Counseling Center at Arkansas State University-Beebe will provide career counseling for students in the Arkansas State University-Jonesboro programs.

Only students who have been officially admitted to Arkansas State University-Jonesboro may enroll for courses offered by the Center for Advanced Studies.

Class rolls, mid-term grades, final grades, withdrawals, course drops, course additions and enrollment restrictions will be processed by Arkansas State University-Jonesboro. Any refunds due the student will be made by Arkansas State University-Jonesboro.

Arkansas State University-Jonesboro will issue official transcripts for all courses taken from Arkansas State University-Jonesboro.

Arkansas State University-Jonesboro's Office of Institutional Research and Management will be responsible for the preparation and submission of all Arkansas Department of Higher Education student files pertaining to the enrollment in the programs covered under this agreement.

The Financial Aid Office of Arkansas State University-Jonesboro located at the Arkansas State University-Beebe degree center will serve as the initial contact for students seeking financial assistance.

All books and course supplies for sections designated at the degree center at Arkansas State University-Beebe will be available in and will be sold by the Arkansas State University-Beebe Bookstore.

Students enrolled in the Center for Advanced Studies programs will receive Arkansas State University-Beebe identification cards. Students holding those identification cards will be granted privileges such as library services, student activities, etc. Students enrolled in Arkansas State University-Jonesboro courses are also eligible to receive a student ID card from the university. The card will entitle the students to specific student rights and activities. Those rights and activities will be determined by the fees paid for those services.

Arkansas State University-Jonesboro will provide Arkansas State University-Beebe with class schedules for publication at requested times. All program information will be coordinated between the two institutions.

Arkansas State University-Jonesboro will assist in the collection of all data necessary for the completion of all required reports in connection with the Center for Advanced Studies program.

Arkansas State University- Jonesboro and Arkansas State University-Beebe will work together to provide program information, communication, and public relation activities. Both institutions recognize the need to have the appropriate news and publication offices of both campuses involved in the process.

The Code of Conduct and Student Affairs policies of Arkansas State University-Jonesboro shall be applicable for students enrolled in Arkansas State University-Jonesboro courses offered under this agreement.

Article V

Financial Arrangements

Tuition and fees will be set for the Center for Advanced Studies by the Arkansas State University Board of Trustees. The Arkansas State University Board of Trustees may adjust tuition rates and fees from year-to-year as they deem necessary. Arkansas State University-

Jonesboro will provide information on such rate changes to the appropriate Arkansas State University-Beebe officials in a timely manner.

Arkansas State University-Beebe will provide building space. Arkansas State University-Jonesboro will reimburse Arkansas State University-Beebe for supplies, postage, copies, and long-distance phone calls for all Arkansas State University-Jonesboro programs. Arkansas State University-Beebe will provide basic capital equipment, but Arkansas State University-Jonesboro will be responsible for special needs equipment.

Students who live in a neighboring state will qualify for in-state tuition at Arkansas State University-Jonesboro if they reside in a county that borders the state of Arkansas. This in-state tuition policy will apply to any student who is enrolled in the Center for Advanced Studies

Arkansas State University-Jonesboro agrees to provide Arkansas State University-Beebe \$5.00 of the tuition collected for each credit hour to be used to enhance library holdings including appropriate technology by Arkansas State University-Beebe. Arkansas State University will collect a host fee as approved by the Arkansas State University Board of Trustees to be provided for the host campus for support of general costs of being the host. This fee will be \$25 per credit hour.

Article VI

General Agreements

Arkansas State University-Beebe will make building use guidelines available to Arkansas State University-Jonesboro and to the program staff in the Center for Advanced Studies. These guidelines include but are not limited to parking, security arrangements, emergency procedures, and school closing.

The schedule of classes at the Center for Advanced Studies may not match the schedule of classes followed at Arkansas State University-Beebe. Every attempt will be made to have a calendar match. However, that may not be possible. Also, the Center for Advanced Studies may operate at hours or on days when the Arkansas State University-Beebe does not offer classes.

The non-degree professional development programs offered for business and industry are not included in this agreement. Arkansas State University-Jonesboro will be glad to have Arkansas State University-Beebe, if desired, listed as a Co-Sponsor for any professional development programs provided in White County.

Arkansas State University-Jonesboro will be responsible for preparing the Center proposals for submission to Arkansas Higher Education Coordinating Board. The implementation of a resident center where the credit hours earned are treated as resident on-campus for funding purposes is dependent upon the approval of Arkansas Higher Education Coordinating Board.

It is understood by both parties that not all conditions or arrangements can be anticipated. Consequently, a committee composed of two individuals from each institution will be formed to evaluate and deal with unanticipated issues that may arise.

The Center for Advanced Studies will continue after an annual review in March of each year. Either institution may choose to terminate the agreement with minimum notice, in writing to the partner institution and students, of one year beyond the current academic year.

Article VII

Associate in Applied Sciences in Nursing

This Memorandum of Understanding specifies the commitments of Arkansas State University-Jonesboro and Arkansas State University-Beebe in continuing the delivery of the AASN program to the Arkansas State University-Beebe campus.

Arkansas State University Commitment:

1. Deliver AASN program courses via distance learning technology and on site instruction.
2. Arkansas State University participates in the statewide articulation program for RN students seeking a BSN degree in accordance with standing policy. Students who have completed the Arkansas State University-Beebe AASN program will receive nursing articulation credit for 20 junior level hours in the ASU RN-BSN program.
3. Arkansas State University will provide clinical learning laboratory supplies and new equipment according to need and available funding.
4. Arkansas State University will provide full time faculty based on the Beebe campus.

Arkansas State University-Beebe Commitment:

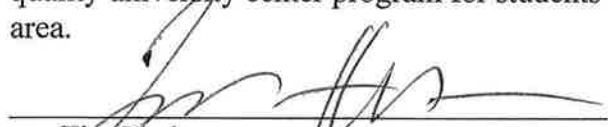
1. Arkansas State University-Jonesboro will pay charges to cover Arkansas State University-Beebe building and equipment usage and other costs.
2. Current nursing equipment, offices, classrooms, and clinical skills practice classrooms will be available for use by the Arkansas State University-Jonesboro program.
3. Library, bookstore, and other student support services will be available for use by the Arkansas State University-Jonesboro students.
4. Provide security for the video telecom equipment.

Estimated administrative charges for nursing other than those listed in Article V from Arkansas State University-Beebe appear in Appendix A.

Article VIII

Official Signatures

We agree to the above conditions and indicate by our signatures our commitment to a quality university center program for students in the Arkansas State University-Beebe service area.



Dr. Tim Hudson
Chancellor
Arkansas State University-Jonesboro

Date 3/10/14



Dr. Eugene McKay
Chancellor
Arkansas State University-Beebe

Date 2-25-14

Degree Program Courses Follow:

Master of Arts in Teaching – Mid-Level Education

Master of Science – Reading

Educational Specialist – Reading

Master of Arts in Teaching
Mid-Level Education

<i>Year I</i>			
Fall	Spring	Summer I	Summer II
TE 6253 Perspectives on Professionalism RDNG I 6013 TE 6223 Effective Teaching Strategies	TE 6243 Tech as a Tool RDNG Advanced 6493 ELSE 3643	MLED 6403 World of the Middle Child MLED 5023 M/M Science and Math	MLED 5013 M/M LA/SS MLED 6423 Teaming, Teaching, Learning MS
<i>Year II</i>			
Fall	Spring	Summer I	Summer II
TE 6299			

Master of Science in Education
Reading

<i>Year I</i>			
Fall	Spring	Summer I	Summer II
TE 6253 RDNG 6313	ELFN 6773 RDNG 6573	Literacy for Diverse Learners	RDNG 6383
<i>Year II</i>			
Fall	Spring	Summer I	Summer II
RDNG 6243 RDNG 6333	RDNG 6563 RDNG 6353	RDNG 6513	RDNG 6553

Educational Specialist
Reading

<i>Year I</i>			
Fall	Spring	Summer I	Summer II
<u>Track 1:</u> RDNG 7653 RDNG 7543 ----- <u>Track 2:</u> RDNG 6313	<u>Track 1:</u> RDNG 7473 RDNG 7643 <u>Track 2:</u> RDNG 6563	<u>Track 1:</u> RDNG 7273	<u>Track 1:</u> RDNG 7393
<i>Year II</i>			
Fall	Spring	Summer I	Summer II
<u>Track 2:</u> RDNG 6243 RDNG 6333 RDNG 7451-6	<u>Tracks 1 & 2:</u> RDNG 7613 <u>Track 2:</u> RDNG 6353 RDNG 7451-6	All: RDNG 7451-6	<u>Tracks 1 & 2:</u> RDNG 7283

APPENDIX A

Arkansas State University-Beebe

Estimated Administrative Charges
Nursing Program

UTILITY COST:

Building square footage 2,030 x cost per square foot \$1.46 = \$2,963.80. This charge will be updated on a yearly basis.

MAINTENANCE & JANITORIAL SERVICES:

Building square footage 2,030 x cost per square foot \$4.06 = \$8,241.80. This charge will be updated on a yearly basis.