ARKANSAS STATE UNIVERSITY

# *Summary of Recommendations for University Promotion and/or Tenure*

**Applicant** _____

**Department** _____

**College** _____

**Date** _____

**Application for** ☐ Tenure ☐ Promotion to: _____

***Application for Early Tenure?*** ☐ Yes ☐ No If yes, how many years early? _____

***Application for Early Promotion?*** ☐ Yes ☐ No If yes, how many years early? _____

| **Signature / Date**<br>**Route for signatures in the order shown** | **Recommendation for Tenure** | | | **Recommendation for Promotion** | | |
|---|---|---|---|---|---|---|
| | **Yes** | **No** | **Committee Vote**<br>**Yes - No - Abstain** | **Yes** | **No** | **Committee Vote**<br>**Yes - No - Abstain** |
| Department PRT Committee Chair Date | ☐ | ☐ | - - | ☐ | ☐ | - - |
| Department Chair Date | ☐ | ☐ | - - | ☐ | ☐ | - - |
| College PRT Committee Chair Date | ☐ | ☐ | - - | ☐ | ☐ | - - |
| College Dean Date | ☐ | ☐ | - - | ☐ | ☐ | - - |
| University PRT Committee Chair Date | ☐ | ☐ | - - | ☐ | ☐ | - - |
| Provost and VCAAR Date | ☐ | ☐ | - - | ☐ | ☐ | - - |

**Note to the applicant for tenure and/or promotion:**
Each candidate must submit the one (1) hard copy and the electronic version of the application to the Department PRTC ensuring that both are precisely the same in all respects. Attach a copy of this Summary form to the front of application.

**Note to committee chairs:**
When listing the PRT committee vote above, please write the vote tally in the order of "Yes-No-Abstain" (ex. 5-3-1).